←Please staple the postal money order here (Do Not Paste!)

Please print the postal money order number

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TOEIC Certificate/ Score Report / Rescoring Service

Application Form

Applicant Information					
Name					
ID No.		Date of Birth	/ /	Phone No.	(Day) (Evening)
Test Date	/ /	**Test Location**		**Admission Ticket Number**	

Fee for Application			
Normal	Score Report 200元 x _____份 = _____元	Rush order	Score Report 500元 x _____份 = _____元
	Rescoring Service 200元 x _____份 = _____元		Rescoring Service 500元 x _____份 = _____元
	Certificate 600元 x _____份 = _____元		Certificate 900元 x _____份 = _____元

Note:

1. Processing will take up to 15 working days for certificate and 10 working days for score report/rescoring starting from the working day after which application form has been received.
2. For rush orders, it will take up to 3 working days for certificate/score repot/rescoring service starting from the working day after the application form has been received.
3. Application deadlines**:**

   Certificate/Score Report/ Rescoring service are available for application after the score report has been mailed.

   Score Report or Certificate can only be applied within two years after reporting.

   Rescoring service can only be applied six months after the test date.
4. For rescoring service, please attach a copy of the score report.

Payment and Unified Business Number	
Method of Payment	☐ Cash ※Only available at the front desk of Chun Shih Limited ☐ Postal money order 【Recipient：忠欣股份有限公司】
Unified Business Number	☐ Unified Business Number is not necessary. ☐ Unified Business Number is needed 【Unified Business Number：☐☐☐☐☐☐☐☐】

Mailing Information	
Mailing	☐Pick up (Chun Shin Limited will contact you by phone after the process has been completed; ID of the applicant must be present up on pick up.) ☐ By mail
Address	☐☐☐ - ☐☐

Attention:

1. **Please make sure you have completed all sections above; incomplete information will result in delay.**
2. **For application by mail, please enclose the completed form along with the postal money order and send via registered mail to 「TOEIC Testing Center 」(106) P.O.Box 26-585 TAIPEI, TAIWAN**

For rescoring service, please attach a copy of the score report here.